

**MINUTES OF THE MEETING OF PRESTBURY PARISH COUNCIL
AT THE COUNCIL CHAMBERS ON 13TH SEPTEMBER, 2016 AT 7.30PM**

Present: Councillors: A Dicken (Chairman), L Burns, G Clewley, V Herbert, M Leather, J Martin, K Miles.

Item	Action
133. Apologies for absence	
Cllrs D Foden, T Jackson, K Podmore, L Saint, Borough Cllr P Findlow	
134. Declarations of Interest	
None	
135. Public Participation	
April Green, Chairman of Prestbury Youth Club attended the meeting (see 144)	
136. To approve the minutes of the meeting held on 9th August	
Cllr Burns proposed a change of wording to items 124 and 131 Cllr Burns proposed that the minutes of the 9 th August be approved following the amendment Cllr Miles seconded the proposal All in favour <i>Resolved: That the minutes of the 9th August, 2016 should be approved as an accurate record and signed by the Chairman, following amendment.</i>	
137. Clerk's Report	
The Clerk's report was noted.	
138. Accounts for Payment APPENDIX A	
Cllr Leather reported that the Clerk had obtained a further quote for the Parish Council insurance but it did not cover the Toilet Block for flooding as it was in a flood area. Cllr Leather proposed that the accounts for September be approved for payment and a sum of up to £1240.56 would be paid for insurance and the F & GP Committee would agree which insurance company should be employed from 1 st October. Cllr Martin seconded the proposal. All were in favour <i>Resolved: That the accounts for September should be sanctioned for payment and a sum of up to £1240.56 would be paid for insurance and the F & GP Committee would agree which insurance company should be employed from 1st October.</i>	
139. Planning Reports for 24th August	
The Planning Committee reports were noted.	
140. To receive a report from the Finance & General Purposes Committee	
<u>Recommendations for Expenditure 2017/2018</u> It was agreed that all Councillors would be asked for suggestions for expenditure and to submit them before the November F&GP meeting, in order for the budget to be set and presented to full Council in December. Cllr Leather would be putting forward a Consultancy Fees budget for approval. This is to accommodate, if and when, the CAA launch a consultation process for an Airspace Change Process. She would be attending a meeting at the airport on the 20th September and she will report	

	<p>any updates at the October PPC meeting. There may be some form of change as the ground navigation beacons are to be decommissioned in 2019 and replaced with a Satellite Navigation System. No figure was discussed for this budget as further investigation is required. It was also discussed to approach Mottram St Andrew PC to share the cost of engaging a consultant, because what affects Prestbury affects Mottram. <u>To Discuss the Precept for 2017/2018</u> It was agreed that the Precept for 2017/2018 would be discussed and finalised at the November F&GP meeting, after suggestions for expenditure had been received and costs for changes to the toilet block site had been finalised. This would then be presented to full council at the December PPC meeting for approval. <u>To Review Internal Controls</u> It was agreed that copies of all future Bac's payments would be presented for inspection in the monthly accounts for payments, before the council meeting. This is in effect treating the Bac's payments with the same controls as when issuing cheques. It was also agreed that the Clerk would source two other insurance quotes, as Came & Co have submitted their renewal advice and that two other accountants would be approached to supply a quote for next year's internal audit work. <u>Photocopier Costs</u> The running costs of the new printer against the old printer would be calculated for the next F&GP meeting. Councillor Podmore and Mr Leather are to arrange a home meeting with the Clerk, to give assistance in making the new printer compatible with Windows 10, to allow the scanner to be used. <u>VAT</u> HMRC Public Bodies Group Tax Specialist has been consulted regarding reclaiming the VAT for the playground project and has agreed the reclaim. However, the VAT officer spoken to regarding reclaiming a large amount of VAT on this return, indicated that it may trigger a VAT verification visit to approve the reclaim. <u>Any Other Business</u> The Clerk agreed to investigate if planning permission is required for a wall hung retractable screen in the Council Chambers.</p>	<p>Clerk</p> <p>Clerk</p>
141.	Reports	
	<p><i>i. Maintenance and Safety</i> The trees at the Tennis Club had not yet been resolved as Cllr Foden was unwell. Cllr Miles agreed to check the trees and report back to the Council.</p> <p><i>ii. Public Realm, Road and Pavement Maintenance and Road Safety</i> Cllr Leather reported that she had attended a meeting with CEC re: the car parking signs and CEC have recommended that the Shirleys and Springfields car park signs be moved and also an extra car park sign pointing in the eastward direction to the Springfields car park should be installed. Finger pointers and the amount or car parking places on signs were not recommended by them. CEC promised to put a plan and the costings together and it was hoped that the new signs would be in place before Christmas. She also reported that the Castle Hill vegetation was mostly removed but one house had still not complied with the request and a second letter would be sent.</p> <p><i>iii. Police Report</i> Cllr Dicken reported that the Speed Indicator Device had now been returned by the Butley Town Group. At the end of September he intended to press the Police about tackling speeding on Macclesfield Road. Cllr Miles also requested that a report from the SID when on Chelford Road is presented to the Police for action. Cllr Martin reported that he had followed the PC tracker on the Police website and there is never any Police presence in Prestbury.</p> <p><i>iv. Environment Issues</i> Nothing to report</p> <p><i>v. Footpaths</i> Nothing to report</p> <p><i>vi. Newsletter</i></p>	<p>Cllr Miles</p>

	Cllr Burns reported that the Poynton Relief Road planning application had not yet been submitted and as this would be the largest amount of information for the next newsletter it was not ready yet.	
142.	To receive reports concerning Cheshire East Council (CEC) issues including the Poynton Area Community Partnership, Local Service Delivery and Devolved Services	
	Cllr Burns reported that the Local Plan hearings had commenced again this day at Congleton Town Hall. She had negotiated with Peter Yates that he would speak exclusively for Prestbury PC on Matters 1, 2. On Matters 4, 5.10 and 5.14 he will represent Prestbury PC as well as other Parish Council's for a fee of £1000.	
143.	Development Project Progress	
	<p><i>i(a). Tourism (external)</i> Nothing to report</p> <p><i>i(b). Tourism (internal)</i> Nothing to report</p> <p><i>i(c) Village appearance and Community Pride</i> Cllr Herbert reported that the planting on the path coming down from the train station that had been agreed had now been cancelled as ANSA would have to complete the work and they refused to do it because it would be dangerous and H&S laws. She would try and speak to the Gardening Club and request them to work with the Parish Council for the good of the village as she now has the money for making the flowerbeds pretty.</p> <p><i>ii. Make best use of toilet block site</i> Cllr Podmore reported that he had been attempting to arrange a meeting with the planners to discuss the car park development.</p> <p><i>iii. Access and use of Parrott's Field.</i> Cllr Miles reported that we are waiting to hear whether the S106 payment had been approved. An artist for the ironworks had been approached. Cllr Herbert had been co-opted onto the Parrott's Field Group to co-ordinate the volunteers. She also reported that CEC had been very supportive through the whole of the project.</p> <p><i>iv. Working together</i> As item <i>i(c)</i></p> <p><i>v. Event Management</i> Cllr Miles reported that the first meeting for the Xmas Event had been arranged. She requested more Xmas lights for Parrott's Field and Cllr Leather agreed to look into this and produce a plan.</p> <p><i>vi. PR Publicity and Social Media</i> Cllr Martin produced a demographic report on the Parish Council Facebook and Twitter pages usage and he also requested for more information from councillors to be placed on these pages.</p>	<p>Cllr Leather</p> <p>All councillors</p>
144.	To discuss the Youth Club lease	
	Cllr Dicken explained the process so far and produced a revised version of the Youth Club lease which had been previously been forwarded to all councillors. Cllr Dicken proposed that this revised version be adopted Cllr Miles seconded the proposal All in favour Resolved: that the Revised draft version of the Youth Club lease be adopted April Green, Chairman of the Youth Club Group reported to the Parish Council that they had been actively fund raising. She currently needs a copy of the lease to go with the WREN application. The Co-op in Prestbury had chosen the Youth Club for their charity of choice. They had received £2000 from the Football Association. They now have approximately £97,000. They will arrange a builder after their AGM at the end of October. Cllr Miles requested that she sees the final plans before any building work commences.	
145.	To report on the Tour of Britain event	
	Cllr Dicken wished to register thanks to everyone involved in this event as it was a very successful event.	

146.	To discuss the purchase of additional Christmas lights	
	A discussion was held about the previous year's lights. Cllr Leather proposed that more lights were purchased up to the sum of £500.00 Cllr Herbert seconded the proposal. All in favour <i>Proposed: that further Xmas lights be obtained up to the sum of £500.00.</i>	
147.	To agree the proposed e-mail policy	
	Cllr Burns reported that she had produced an e-mail policy as this was best practice. Cllr Dicken wished for an amendment to this policy. Cllr Burns withdrew her draft policy and it was agreed that it would be reviewed at the next meeting when our priorities on the ChALC list of suggested topics for Parish Councils to have a policy.	
148.	To note correspondence and decide which items to take action upon	
	Peaks & Plains letter received re: demolition of garage on Park House Drive – following discussion the Clerk agreed to speak to Peaks & Plains and to also inform Ms Bache to empty the garage of all her contents.	Clerk
	Meeting closed at 21.45pm	

Chairman

