

**MINUTES OF MEETING OF PRESTBURY PARISH COUNCIL**  
**AT THE COUNCIL CHAMBER, PRESTBURY ON 13<sup>th</sup> June 2017 AT 7.30PM**

**Present: Councillors:** L Burns, G Clewley, A Dicken, V Herbert, D Foden, T Jackson, M Leather, J Martin, K Miles, K Podmore, D Stanley. **Borough Cllr** P Findlow

| Item       | Action  |
|------------|---|
| <b>75</b>  | <b>Apologies for absence</b>  |
|            | Clerk – Georgina Ryder  |
| <b>76</b>  | <b>To approve the minutes of the meeting held on 13<sup>th</sup> June 2017</b>  |
|            | <p>Cllr Burns requested a minor amendment that was agreed by all. Further it was agreed that the CHALC advice concerning Cllr Jackson be incorporated.</p> <p>The majority of action points from May were marked as complete with a few still in progress. The Chair requested that all matters be complete prior to the July meeting.</p> <p>Cllr Miles proposed that the minutes of the 13<sup>th</sup> June 2017 be approved following the amendments.<br/> Cllr Dicken seconded the proposal<br/> All in favour</p> <p><i>Resolved: That the minutes of the 13<sup>th</sup> June 2017 should be approved as an accurate record and signed by the Chairman following the amendments.</i></p>   |
| <b>77.</b> | <b>Declarations of Interest</b>   |
|            | nil   |
| <b>78.</b> | <b>Public Participation</b>   |
|            | Mr James Smith , the new owner of the old NatWest Bank / Priest House attended to explain that he is planning to make this property into a 3 bedroom house for his family. There will be internal changes eg removal of the vault and some changes to the modern extension at the rear. Change of use to residential is also required. Councillors are welcome to visit by arrangement and James offered to keep the Council updated. The Chair recorded his thanks for Mr Smith attending.   |
| <b>79</b>  | <b>Borough Cllr Findlow's report</b>  |
|            | <ol style="list-style-type: none"> <li>1. Local plan is expected to be adopted on 27<sup>th</sup> July 2017.</li> <li>2. Cheshire Highways is providing support from a work gang which allows highways to respond to faults of a minor nature eg minor highway maintenance, gully cleaning, reinstatement of verges. Details will be sent to the clerk</li> <li>3. emergency use telephone numbers for utility work are held by Cllr Findlow</li> <li>4. Scott Road – meeting with objectors to road plans is at 8.30 on 20<sup>th</sup> June. Agreed that we would attend this meeting with CEC highways to discuss parking in the vicinity of Scott Road</li> <li>5. A decision on the Rugby Club application to build houses will be taken on 30<sup>th</sup> August by the Strategic Planning Board</li> <li>6. a number of appeals have been lost as there is insufficient legal reason to require a review</li> <li>7. A double roundabout is planned for the junction at Four Lanes End. – there is no requirement for the Planning Authority to come back to Prestbury Parish Council</li> <li>8. Both the Rugby Club and the Kings School have submitted a list of amendments – again these will not necessarily be referred back to Prestbury Parish Council</li> </ol> |

ML, AD

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|            | 9. A concern was raised that dustbin lorries and grass cutting machines etc were to be relocated to Middlewich; as he has not heard this, Cllr Findlow agreed to look into this  | PF                       |
| <b>80</b>  | <b>Clerks Report</b>   |                          |
|            | The Clerk's report was noted.  |                          |
| <b>81</b>  | <b>Co-option of new Parish Councillor</b>  |                          |
|            | <p>Four candidates were interviewed – all were strong candidates with a passion for the Village and all had a consultative approach.</p> <p>Based on his professional background in Advertising and his ideas re Prestbury as a brand eg re the website, marketing, tourism, one candidate was preferred.</p> <p>Cllr Martin proposed that Jon Hallowell be co-opted as a Parish Councillor</p> <p>Cllr Miles seconded the proposal</p> <p>All were in favour</p> <p><b>Resolved that Jon Hallowell will be co-opted as a Parish Councillor</b></p> <p><b>Actions</b></p> <p>1. Contact Chalc to determine what paperwork has to be given to Jon and in what timeframe it has to be completed and signed</p> <p>2. Harness the talents of those not successful on this occasion eg in discussing a Local Plan or helping with events</p> | <p>JM</p> <p>ongoing</p> |
| <b>82.</b> | <b>Accounts for Payment and Financial Matters</b>  |                          |
|            | <p>The accounts payable for the previous month were discussed -</p> <p>If the invoice from Amazon for the walkie talkies is made out to the clerk rather than the PPC then VAT cannot be reclaimed.</p> <p>The petty cash was resolved as 3 payments (banner printing, Royal Mail and Tesco)</p> <p>The accounts for payment were accepted as presented except the fee to the internal auditor</p> <p>Proposed by K. Podmore</p> <p>Seconded by D.Stanley</p> <p>All in favour</p> <p>It was agreed to query invoice from internal auditor .Payment to be withheld until the potential discrepancy between the quote and the invoice can be verified and explained</p>   | <p><b>JM</b></p>         |
| <b>83</b>  | <b>Elect acting RFO during Clerk's absence</b>   |                          |
|            | <p>It was proposed that the Chair of the F&amp;GP committee should be the acting RFO in the clerk's extended absence</p> <p>Proposed Cllr Miles</p> <p>Seconded Cllr Dicken</p> <p>All were in favour</p> <p><b>Resolved Cllr Stanley to be the acting RFO</b></p>   |                          |
| <b>84</b>  | <b>Governance Statement for the 2016/17 accounts</b>   |                          |
|            | <p>The Governance Statement was put before the Council for approval. It was noted that the all applicable questions could be answered in the affirmative except Question 4. It was agreed that Cllr Stanley would draft an explanation to Question 4 to be submitted alongside the Governance Statement.</p> <p>Proposed by Cllr D. Foden</p> <p>Seconded by Cllr K Podmore</p> <p>All in favour</p>   | <b>DS</b>                |
| <b>85</b>  | <b>Accounting Statement for 2016/17 accounts</b>   |                          |
|            | The Accounting Statement for 2016/17 was brought before the Council. Cllr Martin brought to the attention of the Council the external audit point raised in 2015/16 pertaining to a grant that was erroneously recorded in Box 2 and not Box 3. It was the recommendation of the   |                          |

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|           | <p>external auditor that this was not fixed retrospective because both boxes pertain to income, but was updated in the 2016/17 accounts which reference the previous year's 2015/16 figures. The accounting statement for 2016/17 was approved subject to this change. Cllr Martin agreed to speak to the internal auditor to obtain a written explanation as to the variance.</p> <p>Proposed by Cllr K Podmore<br/>Seconded by Cllr K Miles</p> <p>All in favour</p> <p>Resolved to submit the accounts for 2016/17 to the external auditor and publish the notice for public rights to view the accounts prior to 3/7/17.</p>  | <p><b>JM</b></p> <p><b>DS</b></p>                                   |
| <b>86</b> | <b>Planning reports for 7<sup>th</sup> June</b>   |   |
|           | Amendments to be made to report dated 7 <sup>th</sup> June and will be resubmitted  | <b>KP</b>   |
| <b>87</b> | <b>How to Retrospectively implement Commemorative Funding for New Benches</b>   |   |
|           | Due to the nature of the benches which have already been installed, it was deemed not suitable to request funding. This item has been withdrawn but we will consider requesting additional seating at the Playing Fields with no cost to the Council by advertising in the next newsletter  | <b>TJ</b>   |
| <b>88</b> | <b>Indicative Costs for a Potential Neighbourhood Plan</b>  |   |
|           | <p>Costs vary between £10K and £75K dependent on the number of consultants used. Grants are available and we would qualify for £9K. About 18 months ago the costs of holding a referendum was about £6K. Cllr Podmore stated that Poynton has spent £10- 15K and 50 volunteers has now reduced to 6.</p> <p>A working party will produce a paper to include whether or not we should proceed or hold off until a specific trigger. Cllr Dicken has been asked to chair the WP. The Chair request that anyone (preferably 4 or 5 people) interested in joining the WP to contact Cllr Dicken. To be reported back to the PPC in September 2017. Accepted that this is not an easy task but a process is required to come to a conclusion. A balanced report is needed from the WP building on what has been created to date</p> <p>The WP were asked to get a delimitative answer to what the cut off date is for housing developments currently in the works or proposed to be included in any potential recommendations.</p> | <b>AD</b>   |
| <b>89</b> | <b>Potential defibrillator location</b>   |   |
|           | To enquire as to feasibility of placing a defibrillator in the Telephone Box. This is a listed building   | <b>JM</b>   |
| <b>90</b> | <b>Health and Safety Issues in the Playground</b>   |   |
|           | An H&S plan is required from the contractors who are staking out the site for the Youth Club fence.<br>We will seek confirmation of plans for security of the Youth Hut building site with particular reference to the playground.  | <b>JM</b>   |
| <b>91</b> | <b>Village appearance</b>   |   |
|           | <p>To seek permission from the private land owner at the junction of Butley Lanes/New Road to clear the overgrowth.</p> <p>Abandoned car on the Shirleys car park to be reported</p> <p>Repeated use of disabled space by car for extended periods to be reported on 101</p> <p>Produce and install Parrott's Field welcome sign</p>  | <p><b>VH</b></p> <p><b>JM</b></p> <p><b>ML</b></p> <p><b>JM</b></p> |

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| 92 | Correspondence   |            |
|    | Mark Barratt telephoned to say that he was in agreement with the proposed new car park but asked if Cheshire East could signpost the availability of the other car parks too | <b>KP</b>  |
| 93 | Review of meeting  |            |
|    | Minor issues can be brought up under Roads and Pavements and Safety of the Public Realm – agreed that this should be the revised name for Roads and Pavements                | <b>All</b> |