

**MINUTES OF THE ANNUAL GENERAL MEETING OF PRESTBURY PARISH
COUNCIL**

AT THE COUNCIL CHAMBER, PRESTBURY ON 23RD MAY 2017 AT 7.30PM

Present: **Councillors:** L Burns, G Clewley, A Dicken, V Herbert, D Foden, T Jackson, M Leather, J Martin, K Miles, K Podmore, D Stanley.

Item	Action
53. Election of Chairman	
<p>Cllr Dicken stated that he had been Chairman for the past six and it was now time for him to step down and thanked everybody for their support over the past six years. Cllr Miles proposed Cllr John Martin as Chairman of the Parish Council for a further year. Cllr Foden seconded the proposal <i>Resolved: That Councillor John Martin should be Chairman of Prestbury Parish Council for the following year.</i></p>	
54. Election of Vice Chairman	
<p>Cllr Martin proposed Cllr Karen Miles as Vice Chairman of the Parish Council Cllr Dicken seconded the proposal All in favour <i>Resolved: That Councillor Miles be elected as Vice Chairman of Prestbury Parish Council for a further year</i></p>	
55. Apologies for absence	
Borough Cllr P Findlow	
56. To approve the minutes of the meeting held on 11th April	
<p>Cllr Podmore requested an amendment to the “Confidential” part of the minutes. Due to lack of time it was agreed that the amendments would be approved by e-mail</p>	
57. Declarations of Interest	
All councillors declared an interest in item 65	
58. Public Participation	
<p>Mr J Schofield attended the meeting as a resident of Badger Road. He stated that the proposed parking restrictions for Scott Road by Cheshire East Council would result in all the cars moving to Badger Road which is a narrower road and would cause considerably more problems. He attended the meeting to ask for the support of the Parish Council to block the parking restrictions. He hoped to meet with a CEC Highways Officer following the half term holidays. Following discussion it was agreed that Cllrs Dicken and Leather along with Borough Cllr Findlow attend this meeting when the date was finalised.</p>	AD & ML
59. Clerks Report	
The Clerk’s report was noted.	

60.	<p>Accounts for Payment</p> <p>Following discussion it was agreed that the Clerk would write to SPS who had taken over the administration of salaries and challenge the increase of the fees. Cllr Martin proposed that the accounts for May should be sanctioned for payment Cllr Miles seconded the proposal All were in favour Cllrs Jackson and Dicken had already left the meeting Resolved: That the Accounts for May should be sanctioned for payment.</p>	Clerk
61.	<p>Elect Statutory Committees for 2017/2018</p> <p>Finance – Councillors: Dicken Leather Podmore Stanley Councillors: Martin and Miles would serve on the Committee as ex-officio members</p> <p>Planning – Councillors: Foden Jackson Clewley Leather Podmore Councillor: Martin and Miles would serve on the Committee as ex-officio members</p> <p>Complaints had been received concerning Cllr Jackson being Chairman of the Parish Planning Committee and Chairman of the Amenity Society. Advice was taken from CHALC who felt that there was a potential conflict but that the ultimate authority to decide lay with the Parish Council directly. Cllr Jackson agreed to cease commenting on Planning Applications on behalf of the Amenity Society.</p>	
62.	<p>Review Areas of Responsibility</p> <p>Village appearance & Community Pride - Thelma Jackson, Marilyn Leather, Valerie Herbert Environmental Issues - Don Foden Play Areas - Don Foden, Karen Miles Public Realm, Road and Pavement Maintenance and Road Safety - Marilyn Leather, Valerie Herbert Footpaths - Thelma Jackson Police - Arthur Dicken, Gillian Clewley Newsletter - All councillors Events - Karen Miles, Gillian Clewley, Thelma Jackson Cheshire East issues - Thelma Jackson Business Forum - Karen Miles, Marilyn Leather Strategic Planning & Development - TBD Tourism - TBD Working Together - Thelma Jackson, Valerie Herbert Event Management - Karen Miles PR Publicity & Social Media - John Martin Make best use of the Toilet Block - Keith Podmore, John Martin Access & use of Parrott’s Field - Karen Miles, John Martin</p> <p>REPRESENTATIVES ON VARIOUS BODIES Village Hall Norman Moffitt, Thelma Jackson Ann Whittaker Trust Don Foden, Nicola Handley, Leslie Cain, Ben Jones Area Meetings (ChALC) Lillian Burns, Marilyn Leather, Clerk Local Community Partnership Thelma Jackson, Clerk Cllr Leather, Clerk (Highways)</p>	

	Cllr Dicken thanked Cllr Burns for all her help on the Strategic Planning and she agreed that she would continue to help when possible.	
63.	Review Register of Interests of Councillors	
	The Clerk reminded the Council that if they have any change of circumstances they must contact her to change their Register of Interests Form. Cllr Martin emphasised that this was a legal requirement of each councillor Cllr Burns reported that the form was ambiguous and if they had any doubts they could complete an additional statement to be posted on the website as she had done.	All cllrs
64.	Planning reports for 26th April & 17th May	
	The Planning Committee reports were noted. Cllr Jackson reported that the Amenity Society had applied to have Brundred Farm listed. She also reported that the church had removed two overgrown trees and she asked whether two new trees could be purchased to replace the two that were removed on the approach to/from Shirley's car park. Following discussion, it was agreed that nothing should be done prior to consulting the Church. Cllr Martin agreed to speak to the Church and report back to the June meeting. Following a question from a resident at the APM it was agreed to write to CEC to request details on all amendments to the King's School application with a view to obtaining current information on the proposed redevelopment of the junction at 'Four Lanes End'	JM Clerk
65.	To consider Planning application No. 17/2260M Land adjacent to New Road	
	The clerk informed the meeting that the Parish Council could not comment on their own planning application but each councillor could comment as a member of the public although the Chair requested that all refrain from doing so	
66.	Reports	
	<i>i. Maintenance and Safety</i> Cllr Foden reported that the fallen tree had been removed from the playing field. Cllr Martin reported that the cows had, once again, escaped onto the playing field and residents gardens. It was agreed that the Clerk would contact the Westbrook representative who own the land but lease it to a local farmer to request for the fence to be replaired/replaced. <i>ii. Public Realm, Road and Pavement Maintenance and Road Safety</i> Cllr Leather reported that she had attended a Local Area Highways meeting and it had been reported that CEC were looking at replacing the low lights on the path from the railway station. All lights would be replaced by LED lights by 2020 but she had not been informed when this would be completed in the Prestbury area. She had asked at the meeting how the Highways department moving to Middlewich would affect the Gulley Cleaning process and Caroline Griffies would be contacted for comment. Cllr Martin queried whether we had ever received a schedule of works for Prestbury. It was ascertained that even though we had requested this it had never been received. It was agreed that Cllr Martin would make a Freedom of Information request referring them to our previous letter. Cllr Herbert reported that the cobbles outside the Co-op which had never been replaced but just tarmacked over had now sunk and was dangerous. She also reported that there was a substantial amount of water leaking across the road on Bollin Grove. Cllr Leather agreed to report both these matters. <i>iii. Police Report</i> Cllr Dicken reported that he and the volunteers were still deploying the two Speed Indicator Devices (SIDs) around the area. They were currently on Macclesfield Road and Wilmslow Road respectively as they were trying to get more speed control on these roads. He also reported on the "Herbert Protocol" which requests that relatives who had family members with dementia register so if the person with dementia went missing they would know who to contact. It was agreed that the "Herbert protocol" would be published on the website and social media. <i>iv. Environment Issues</i> Nothing to report	Clerk JM ML JM

	<p>v. Footpaths Cllr Herbert reported that on the Bollin footpath towards Macclesfield the ground had been badly churned up by some large machinery. Cllr Jackson agreed to contact the Bollin Valley Partnership to see whether they could make this area good.</p> <p>vi. Newsletter Cllr Martin reported that a newsletter had only just been published. He would prepare instructions on the process for the next cllrs who take on this task.</p>	TJ JM
67.	To receive reports concerning Cheshire East Council (CEC) issues including the Poynton Area Community Partnership, Local Service Delivery and Devolved Services	
	<p>Cllr Burns reported that currently there was a consultation on the Minerals and Waste Development plan document – Issues paper. She had looked at this paper and there did not appear that there was anything that would affect Prestbury. She also reported that the Chief Executive of CEC, Mike Suarez, had been suspended and stripped of his duties. She requested that in the future Borough Cllr Findlow report to the Parish Council any items of interest from CEC.</p> <p>The Sites Specific process was still pressing on and this would affect a Neighbourhood Plan if we decided to go ahead with this. Cllr Martin requested the indicative costs of a potential Neighbourhood Plan be brought forward at the June meeting.</p>	AD, KM
68.	Development Project Progress	
	<p>i(a)Tourism (external) Nothing to report</p> <p>i(b)Tourism (internal) Nothing to report</p> <p>i(c) Village appearance and Community Pride Cllr Herbert proposed that the PC obtain 20 high viz waistcoats for the volunteers in the sum of £65 + VAT Cllr Miles seconded the proposal All in favour Resolved: that 20 High Viz waistcoats are purchased for the sum of £65.00 + VAT She also reported that volunteers were regularly completing litter picks around the village and there was excessive litter reported on Park House Drive. She requested a litter bin be placed at the bus stop on Park House Drive. The Clerk agreed to contact CEC to request this. Cllr Martin reported that De Moura had requested that the plant tub on the pavement in front of their shop be moved. These tubs were placed on the pavement by the Amenity Society to prevent people parking on the pavement and Cllr Dicken agreed to speak to De Moura to explain they are there for a reason and that authority lies with the Amenity Society as owners of the aforementioned and Cheshire East as the land owners but they could place planters under their window if they wish.</p> <p>ii. Make best use of the Toilet Block. Cllr Podmore reported that the planning application had been lodged with CEC and a planner had been appointed. They had met with Virgin and they had quoted a ball park figure for moving the telecommunications box of £72,000 and two quotes for sinking the ducting which were reasonable. In the end they had been very helpful. Cllr Leather stated that there was no notification on the Toilet Block about where people could use a toilet. Cllr Martin stated that it was “work in progress”. Planning permission had not been approved yet and if/when planning approval was obtained notices would be placed where necessary.</p> <p>iii. Access and use of Parrott’s Field. Cllr Martin reported that work was nearly completed and would be finalised the following week. The Beech hedge had been removed and replanted on either side of the entrance but whilst this was growing he proposed that two planters were purchased for the interim period for a maximum cost of £100. Cllr Miles seconded the proposal All in favour Resolved: that two planters be obtained for either side of the entrance gate for a maximum cost of £100 Cllr Jackson reported that the Prestbury sign had been put back but it was filthy and the plaque stating who donated it was missing. Cllr Martin agreed to look into this.</p>	VH Clerk AD JM JM

	<p>Cllr Herbert reported that she had priced up a carving on the Maple Tree of a squirrel with acorns. She had contacted two carvers. One was not interested. She proposed that £675.00 for Ed Pilkington to complete the carving and also brush the wood with oil for protection</p> <p>Cllr Dicken seconded the proposal</p> <p>All in favour</p> <p>Resolved that Ed Pilkington be employed to complete a tree carving of a squirrel and acorns for the sum of £675.00</p> <p>Cllr Martin reported that the wording and artwork for the sign outside the field were to be approved. The Clerk agreed to look up the dates when the land was made a public place.</p> <p>iv. Working together.</p> <p>Cllr Herbert reported that the Scouts had completed a tidy up of Parrott's Field and the Guides wished to get involved in projects within the village. She also reported that there were now 24 volunteers.</p> <p>v. Event Management.</p> <p>Cllr Miles reported that the Summer event was scheduled for the 2nd July and would like more volunteers to help on the day. There were 28 stalls, a petting zoo, donkey rides, Art Competition, Vintage cars, abseiling down the church tower and face painting. She proposed that walkie talkies were purchased for the use at village events for the sum of £75.00 + VAT</p> <p>Cllr Stanley seconded the proposal</p> <p>All in favour</p> <p>Resolved that Walkie Talkies be obtained for the sum of £75.00 + VAT</p> <p>vi. PR Publicity and Social Media.</p> <p>Nothing to report</p>	<p>VH</p> <p>Clerk</p> <p>KM</p>
69.	Behaviour Attitude, approach and language displayed by Councillors.	
	Deferred	
70	To approve the accounting statements for 2016/17 to be sent to the Audit Commission	
	Cllrs Leather and Podmore requested a F & GP meeting to discuss this further.	
71.	To discuss the plans for land at White Gables Farm.	
	Cllr Miles reported that the representative for the estate of the late Sir Neil Westbrook were willing to attend a meeting to discuss their plans. Following discussion it was agreed that he would be asked to attend the July meeting to speak to the Council and a public meeting could potentially be held following that. The Clerk agreed to contact the representative.	Clerk
72.	To discuss funding for benches on the Football Field.	
	Cllr Martin suggested that we invite people to come forward to donate to the cost of the memorial benches. He requested that some thought was given as to how best to approach this with a view to making a decision at the June meeting.	
73.	To note correspondence and decide which items to take action upon	
	Letter from Peaks & Plains re: naming of new houses off Park House Lane. It was agreed that Peaks & Plains could decide the name but the PC requested that it would not include the name Park House.	Clerk
74.	Review of Meeting	
	<p>Cllr Martin informed the Council that going forward the agenda was to be stripped back and it was the responsibility of each councillor to view in advance and comment upon. He stipulated that in his opinion the carrying over the majority of items each month did not adequately inform the public as to the topics of discussion.</p> <p>Based on what happens elsewhere Cllr Burns said that in her experience other Parish councils did not take it upon themselves to try and keep themselves informed of the wider local government scene; they relied primarily on their ward councillors. Cllr Burns suggested that Prestbury might consider doing the same</p>	JM

Chairman