

## MINUTES OF MEETING OF PRESTBURY PARISH COUNCIL

### AT THE COUNCIL CHAMBER, PRESTBURY

**8th May 2018 AT 7.30PM (AGM)**

**Present: Councillors:** L Burns, G Clewley, D Foden, J Hallowell, V.Herbert, T.Jackson,, M Leather, J. Martin, K. Miles K Podmore,  
Borough Councillor Paul Findlow

Item		
	Meeting opened at 7.30pm.	
<b>21</b>	<b>To elect the Chairman</b>	
	Cllr John Martin confirmed that he was willing to stand; there were no other nominations Proposed by Cllr Foden Seconded by Cllr Podmore All in favour	
<b>22</b>	<b>To elect the Vice-Chairman</b>	
	Cllr Valerie Herbert confirmed that she was willing to stand; there were no other nominations Proposed by Cllr Miles Seconded by Cllr Martin All in favour  Cllr Miles was thanked for her many years of service as Vice Chairman	
<b>23</b>	<b>Apologies for absence</b>	
	Cllrs A.Dicken, S.Kirk , Clerk Georgina Ryder	
<b>24</b>	<b>Declarations of interest</b>	
	Nil	
<b>25</b>	<b>Public participation</b>	
	Cllr Martin thanked Borough Cllr Findlow for speaking at the APM on 1 May.  The Bristol inspectorate has approved the 4 x 2 semis at 1 Orme Close The 3 houses next to 1 Scott Road (behind the hoarding) have been approved on appeal An archaeological study will be carried out at Brundred Farm	
<b>26</b>	<b>To approve the Minutes of last meeting on 10 April<sup>th</sup> 2018</b>	
	The minutes were agreed Proposed by Cllr Miles Seconded by Cllr. Leather In favour 6; Against 0; Abstentions 4  There were no matters arising	
<b>27</b>	<b>Clerk's report</b>	
	Nil to report	
<b>28</b>	<b>To elect the statutory committees for 2018/2019</b>	
	<b>Finance &amp; General Purposes committee</b> Cllrs Dicken (tbc) , Leather, Miles, Podmore agreed to stand	



	Public realm, road and pavement maintenance, rural footpaths and station	Thelma Jackson, Marilyn Leather, Valerie Herbert	
	Police and PCSO link	<u>Arthur Dicken and Gillian Clewley</u>	
	Newsletter	All councillors	
	Events	Karen Miles, Gillian Clewley, Jon Hallowell, John Martin, Valerie Herbert	
	ChALC representation	Lillian Burns & Marilyn Leather	
	Working together	All councillors	
	PR, Publicity, Social Media, Tourism	John Martin	
	Website*	Jon Hallowell	
	* Agreed we would have a discussion about the website at our next meeting – purpose, address etc		
<b>31</b>			
	<p><b>Planning committee Report 18<sup>th</sup> April 2018</b></p> <p>Parking Eye signage in the proposed car park at the disused toilet block has been amended in the planning application to reduce 1) the number of signs by 30%, 2) the height of the support poles by 50% and 3) the number of poles by 40%, and to convert the signs to black and white. Cllr Martin explained that he had informed Mr Maurice Ireland as he raised these issues at the APM.</p>		
<b>32</b>	<b>Accounts for payment and financial matters</b>		
	<p><b>Accounts payable</b></p> <p>£4.56 was underpaid to the clerk's pension last month – this has since been corrected.</p> <p>All payments due this month were approved</p> <p>Proposed by Cllr Foden</p> <p>Seconded by Cllr Leather</p> <p>All in favour</p> <p><b>Audit report recommendations</b></p> <p>Cllr Podmore presented the full year Finance and General Purposes audit.</p> <p>At temporary RFO in the Clerks continued absence Cllr Podmore also reported that the accounts for 2017/8 are almost finished and the missing VAT file has now been made available. The accounts will be passed to the internal auditor w.c. 14<sup>th</sup> May but the only VAT files which will be included will be for 2017/8. Other Vat submissions will be submitted this financial year (2018/19) and as such will not be required until the next audit. Cllr Podmore also reported that the asset register has been redone.</p> <p><b>Internal Auditor</b></p> <p>Three quotes were obtained, two of which were very close. The recommendation is to go with one of those two viz John Henrys as they are more local with a service centre in Bollington and they have reflected the intermediate audit in the quote</p> <p>Proposed by Cllr Podmore</p>		KP

	<p>Seconded by Cllr Herbert All in favour</p> <p><b>Safety certificates</b> RoSPA haven't carried out an inspection of the playground since May 2016 and the football field since January 2017 Cllr Foden/Miles will speak to RoSPA Risk assessments to be checked; Cllr Miles will send to Cllr Podmore</p> <p><b>Access to bank accounts</b> Cllrs Martin and Podmore have the information to access the accounts but had been unable to attempt to establish their accounts prior to the meeting.</p> <p><b>GDPR</b> The government had tabled an amendment to its own Bill at the last minute, dropping the requirement for every Parish Council to appoint an independent data control officer (meaning Clerks could take responsibility). We need to demonstrate we are working towards compliance with the data regulations.</p>	DF KM
<b>33</b>	<b>Newsletter</b>	
	<p>Contributors to the last newsletter were thanked. Agreed we need to confirm with the leaflet team where they deliver to so that we can make arrangements for other areas to receive the newsletter. 100 spare copies will be distributed around the village</p>	JM
<b>34</b>	<b>Review of the APM on 1 May 2018</b>	
	<p>Summarised as a meeting of 2 halves – the first part was encouraging with great presentations from organisations within the village, whereas the second half was soul destroying with a few attendees using us as target practice. We agreed that next year we would focus on the organisations in the village (allowing them each 5 minutes to present) and we would be part of the audience rather than sitting at the front. We would make a more exciting agenda to display on the noticeboards and hopefully encourage much greater participation</p>	JM/VH
<b>35</b>	<b>Correspondence</b>	
	<p><b>Consultation on transport</b> – details to be posted <b>Speed bumps</b> – no longer being installed by Cheshire East Council <b>Youth Club</b> – we will respond to them stating that we are not giving them permission to have a bouncy castle. However they do need to carry out a risk assessment, check insurance cover and install it on the field only <b>Parking at tennis club</b> – agreed that quotes would be obtained to improve the parking situation by removing one space and the arrows repainted <b>Yoga</b> – agreed that this could be practised outside on the field but that there would be no more tarmac laid</p>	JM  DF
<b>36</b>	<b>Cheshire East Council – site allocations</b>	
	<p>Cheshire East Council has identified 4 potential sites in Prestbury. These are subject to change both before and after a 6 week consultation period. When details are known these will be made public</p>	
<b>37</b>	<b>Exclusion of press and public</b>	

	It was proposed that the public and the press were excluded from the next discussion All in favour	
	Borough Cllr Paul Findlow left the meeting at this point (Cllr Leather also left the meeting )	
<b>38</b>	<b>Human Resource Matters</b>	
	The matters in Appendix A/0518 were agreed	

Meeting concluded at 10.15pm